



CITY OF BUENA VISTA
 Department of Planning & Community Development
 Building Inspections Office
 2039 Sycamore Avenue
 Buena Vista VA 24416

Alan McMahan, CBO MPA
 Building Official
 (540) 261-8635
 inspector@bvcity.org

COMMERCIAL ELECTRICAL PERMIT APPLICATION

(Please complete all applicable sections)

PERMIT #	APPLICATION DATE:	Application is hereby made for a building permit in accordance with the description and for the purposes hereinafter set forth. This application is made subject to all City and State laws, ordinances, rules and regulations now in force or that may hereafter be enacted affecting or regulating thereto and which are hereby agreed to by the undersigned applicant and which shall be deemed a condition entering into the exercise of this permit. Approval of this permit shall not be construed as authority to violate, cancel or set aside any provisions of applicable codes. The work conducted under this building permit will be subject to inspections during normal office hours by appropriate City officials for the purpose of determining compliance with applicable State and City laws and regulations. Such inspections are authorized by VA Code §36-105. By accepting this permit, the undersigned applicant agrees to these inspections. In addition, real estate assessors may inspect work as authorized by VA Code §58.1-3280.	
	APPLICABLE VUSBC:		
ASSOCIATED BUILDING PERMIT #			
INSTRUCTIONS			
Submit completed application form with two (2) complete sets of construction documents.			
New buildings and additions to existing buildings require a Zoning Construction Permit before obtaining a Building Permit. Commercial buildings and large developments may require a Site Plan and/or and Erosion and Sediment Control Plan.			
DESCRIPTION OF WORK			
JOB LOCATION			
Street Address:			
Section:	Block:	Lot:	
Job Site Name:			
OWNER OF RECORD			
An Owner's Affidavit form shall be submitted if the owner/lessee will assume responsibility for the proposed work. Contact our office or visit our website to obtain a copy of this form.			
Name:		Email Address:	
Address:			
City:	State:	Zip:	
Home or Cell Phone:			
I hereby certify that I am the owner or that I have the authority of the owner to make application, that the information given is correct and that the use and construction shall conform to the City Health, Building and Zoning ordinances which are imposed on the property.			
SIGNATURE OF OWNER / AUTHORIZED AGENT			
PRINTED NAME OF OWNER / AUTHORIZED AGENT			
GENERAL CONTRACTOR (if applicable)			
Company Name:			
Address:		City:	State:
Phone #:	Fax #:		

Email Address:				VA Power Inquiry #:			
SUBCONTRACTOR							
Company Name:							
Address:				City:	State:	Zip:	
Phone #:		Fax #:			Email:		
Master Tradesman Card #:				VA Contractors License #:			
Master Tradesman Signature:				Printed Master Tradesman Name:			
SERVICE/OTHER EQUIPMENT TO BE INSTALLED							
DESCRIPTION				COPPER		ALUMINUM	
Size/Type Conductors							
Grounding Conductor Size							
Number of Conductors							
Voltage							
Disconnect Means							
Methods of Wiring							
Other Equipment	No. of fixtures	Gas Appliances	No. of fixtures	Electrical Appliances	No. of fixtures	Other Appliances	No. of fixtures
Branch Circuits		Water Heater		Baseboard			
Motors		Furnace		Water Heater			
Switches		Range		Furnace			
Receptacles				Range			
Fixtures							
Total Number of Fixtures							
ESTIMATED CONSTRUCTION COST (for proposed work):							
For Office Use Only							
PERMIT FEE CALCULATION						PERMIT FEE*	
If the Estimated Construction Cost is less than \$1,000,000, then Multiply that amount: _____ x .004 to determine permit fee							
OR							
If the Estimated Construction Cost is greater than \$1,000,000, then Multiply that amount: _____ x .006 to determine permit fee							

POST PERMIT SO IT IS VISIBLE FROM THE STREET

Submission Checklist

- Completed Electrical Permit Application and Contractor licensing information
- Two sets of construction documents drawn to scale with sufficient detail and clarity to indicate the nature and extent of the work proposed. Construction documents may be required to bear the stamp/seal of a registered design professional, in accordance with §54.1-406 of the Code of Virginia.
- Completed and signed Owner/Builder Affidavit, if applicable