



**CITY OF BUENA VISTA**  
 Department of Planning & Community Development  
 Building Inspections Office  
 2039 Sycamore Avenue  
 Buena Vista VA 24416

Alan McMahan, CBO, MPA  
 Building Official  
 (540) 261-8635  
 inspector@bvcity.org

**DEMOLITION PERMIT APPLICATION**  
 (Complete all applicable sections)

<b>DATE:</b>		<b>PERMIT #:</b>	
<b>APPLICANT/CONTRACTOR INFORMATION:</b>			
Applicant Mailing Address:		Email Address:	
<b>OWNER OR RECORD:</b>			
Street Address:			
City	State	Zip	
Phone:	Email Address:		
<b>PROPERTY &amp; DEMOLITION ACTIVITY</b>			
Street Address:			
Describe location:		Historic District/COA req.?	
Tax Map #:	Zoning:		
Type of building and current use:	<b>Estimated cost (material and labor):</b>		
Schedule (dates & duration)			
Demolition Plan. Include equipment to be used, safety measures, and traffic plan, if needed.			
<b>PRE-DEMOLITION CHECKLIST</b>	<b>Date</b>	<b>Printed Name</b>	
Asbestos Survey, if building built before 1985 (to be signed by a licensed asbestos contractor)			
Water and Sewer disconnected (to be signed by the City Public Work Dept)			
Electric disconnected (to be signed by energy provided)			
Cable disconnected (to be signed by cable provider, if applicable)			
Telephone disconnected (to be signed by phone company, if applicable)			

Natural gas disconnected  
(to be signed by gas company, if applicable)

**APPLICANT SIGNATURE**

By signing below I affirm that:

- 1.) I am authorized by the property owner to perform this demolition; AND
- 2.) The items in the Pre-Demolition Checklist have been safely completed; AND
- 3.) I understand and agree that I am required to conform to all applicable requirements of the Virginia Uniform Statewide Building Code, the Zoning Ordinance for the City of Buena Vista and all other applicable laws, regulations and ordinances; AND
- 4.) I understand that all applications for construction permits, and all additional required information, must be provided to the Building Inspections Office prior to the processing of this application. All information submitted will be reviewed prior to the issuance of a permit; AND
- 5.) I also understand that all contractors and subcontractors are required to have the proper trade certifications when required, a current business license and current state licensing when required by the Virginia Department of Professional and Occupational Regulations (DPOR) and the City of Buena Vista; AND
- 6.) No foundation, slab, or other anchored structural materials shall remain on the site, AND the location of the building(s) to be demolished shall be graded, covered in soil, and seeded so as to restore the site to a vacant or natural condition.

OR

The location of the building(s) to be demolished shall be re-developed with a new structure within one (1) year of demolition.

**PRINTED NAME OF OWNER/AUTHORIZED AGENT:**

**TITLE:**

**SIGNATURE OF OWNER/AUTHORIZED AGENT:**

**DATE:**

**COMMERCIAL**

**RESIDENTIAL:**

**For Office Use Only**

**PERMIT FEE (flat rate)**

**COMMERCIAL: \$100**

**RESIDENTIAL: \$25.00**

**BUILDING OFFICIAL SIGNATURE:**

**DATE:**

**STAFF COMMENTS**

*\*\*Demolitions of certain buildings require notification, as well as any questions regarding disturbing or removing of asbestos, be forwarded to the Department of Labor and Industry at (540) 562-3580, Ext. 131.*

*\*\*In accordance with the VUSBC, where a structure has been demolished or removed, the vacant lot shall be filled and maintained to the existing grade (Section 117.3).*