

# Façade Improvement Grant Program



## What is FIGP?

FIGP is a program to remove blight by assisting businesses and commercial property owners with improving building appearance and bringing grandfathered signs and parking into conformance with current code.

The program provides 50% reimbursement to commercial businesses or property owners for eligible renovation expenses with a maximum grant amount of \$7,500.

## What are the project criteria?

- Projects must be in the Mixed-Use district
- Projects must be appropriate for the building and contribute to success of its current business use.
- Projects must enhance a building's façade, creating an aesthetically pleasing and appropriate design.
- Projects must, where possible, preserve the architectural integrity of the structure and restore, when feasible, the original building façade.
- Projects must be in accordance with all applicable codes, ordinances, and guidelines.

## Is your business eligible?

Grant funding will only be awarded for exterior improvements to buildings within the Mixed-Use District, and are limited to the front, street-facing elevation of a building.

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|---|---|
| ✓ Exterior painting   | ✗ Security systems                          |
| ✓ Canopies and awnings  | ✗ Personal property/equipment               |
| ✓ Lighting  | ✗ Interior lighting                         |
| ✓ Exterior walls and materials  | ✗ Gutters and downspouts                    |
| ✓ Structural stabilization  | ✗ Interior window/door treatments           |
| ✓ Restoration or original or historical façade                        | ✗ Interior improvements of any type         |
| ✓ Masonry cleaning  | ✗ General maintenance (other than painting) |
| ✓ Replacement and/or uncovering of significant architectural features | ✗ Yard improvement such as landscaping      |
| ✓ Replacement of non-historic storefront/building                     |   |



# You're eligible for FIGP, now what?

## Application

- Fill out and submit your application to Kristina Ramsey, Economic Development Coordinator, at [2039 Sycamore Avenue](https://www.bvcity.org/2039-Sycamore-Avenue) or by email at [kristina.ramsey@bvcity.org](mailto:kristina.ramsey@bvcity.org) with your \$50 application fee.
- Applications from tenants must include a copy of the lease and written approval from the property owner.
- Applications must include photographs of the façade to be improved.

## Award

- Façade grants are reviewed by City Staff and the Economic Development Authority for the City of Buena Vista.
- Grants are awarded on a first come, first serve basis, as funds are available throughout the fiscal year.
- Project must be completed within one year from the date of approval; extensions may be given on projects that are actively under construction.

***Contact Kristina Ramsey if you  
have any questions!***

***Phone: (540) 261-8616***

***Email: [kristina.ramsey@bvcity.org](mailto:kristina.ramsey@bvcity.org)***





# Façade Grant Improvement Program Application

**Applicant:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Property Owner:** \_\_\_\_\_

**Is this property under lease?** Yes \_\_\_ No \_\_\_ *If so, please provide lease terms and owner's written authorization.*

**Define the project scope:** *(please attach any design drawings that may assist with understanding project scope.)*

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**Project Budget Outline:** *(maximum grant allowed is \$7,500.)*

Individual Project Elements:	Total Cost:	Grant Request: (50% of total cost)
Example: Door painting	\$1,500.00	\$750.00
<b>Total:</b>		

**Attach at least 2 bids for Project work:**

**Bid #1:** Contractor/Supplier: \_\_\_\_\_ Page # of attachment: \_\_\_\_\_

**Bid #2:** Contractor/Supplier: \_\_\_\_\_ Page # of attachment: \_\_\_\_\_

**Bid #3:** Contractor/Supplier: \_\_\_\_\_ Page # of attachment: \_\_\_\_\_

**Briefly describe why this project is important:**

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**Attachments Needed:**

- ✓ Photograph of the current building
- ✓ Copy of lease, land contract, or deed. **(Tenants must also provide owner's written authorization)**
- ✓ All project bids/estimates
- ✓ Design drawings, if appropriate
- ✓ \$50 application fee (check made out to the City of Buena Vista)

**Applicant Certification:**

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a grant under the City of Buena Vista Façade Grant Program and is true and complete to the best of the applicant's knowledge and belief.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please send completed application, accompanying materials, and application fee to:

Kristina Ramsey

Economic Development & Marketing Coordinator

2039 Sycamore Avenue

Buena Vista, VA 24416

**Note to Applicant:** Complete applications will be reviewed by the Buena Vista Economic Development Authority in the order received. Applications will be accepted year-round and grants will be issued based on available funding.

