



CITY OF
BUENA VISTA

Planning and Zoning Fee Schedule April 2022

<i>Most Common Permits</i>		
Action	Definition	Fee
Zoning Verification	Permit certifying that a proposed use is permitted at a specified location	\$10
Zoning Construction Permit	Permit certifying that proposed building construction complies with zoning regulations	\$30
Sign Permit	Permit to erect or modify a sign, to include Certificate of Appropriateness if applicable	\$30
Site Plan Review	Review by staff and/or Planning Commission of site plan for most non-residential and multifamily projects. Tiers based on the total project's land disturbance. Tier 1 >1,000 square feet Tier 2 < 1,000 square feet	Tier 1 \$300 Tier 2 \$100
Conditional Use Permit	Application for a conditional use, to be approved by Planning Commission and City Council	\$300
Certificate of Appropriateness	COA for most construction activity within the Seminary Hill Historic District.	\$100
Rezoning Application	Zoning map amendment	\$325 +\$25 per acre or portion thereof
Subdivision Plat or PUD Plan of Development		\$100 + \$25/lot
Short Term Rental (STR) Registration		\$30
<i>Less Common Permits</i>		
Zoning Modification/Subdivision Exception	Issuance of a Modification of provisions of zoning regulations by ZA (in accordance with state law), or an exception to subdivision regulations, in accordance with law	\$30
Variance Application	Application for Variance from zoning requirements, in accordance with state law	\$300
Zoning Appeal	Appeal of determination of Zoning Administrator or Planning Commission	\$300

Amendment to Proffers	Amendments to items proffered by developer at time of development approval	\$30
Changes to Approved Site Plan/Resubmittal	Substantive changes to a site plan after it has been approved by staff and/or Planning Commission	\$30
Vacation of Public Right of Way (Street/Alley)	Application for the City to vacate a portion of its right-of-way and sell to adjacent property owner.	\$30
Approval of plat, boundary adjustment, or line vacation	Various functions of planner in approving plats and surveys.	\$0/no fee
Bond/Letter of Credit Release		\$30
<i>Maps & GIS Files</i>		
Printed Maps,	Any color, up to 11" x 17", fewer than 20 sheets per requestor per year	\$0/no fee
Printed Maps,	Any color, up to 11" x 17", greater than 20 sheets per requestor per year	\$0.50 per sheet
Printed Comprehensive Plan		\$20
Digital GIS Shapefile – Existing layer/coverage	Existing layer or coverage that does not require edits or changes to features or attributes	\$0/no fee
Digital GIS Shapefile – Creation of new layer/coverage	Creation of new layer or coverage, or delivery that requires edits or changes to features or attributes of existing layer or coverage	\$50/shapefile