

Buena Vista Electoral Board
2039 Sycamore Avenue
Buena Vista, Virginia 24416
Regular Meeting Minutes
Wednesday
June 9, 2021
10:00 am

1. Call to Order - (Reference State Law 24.2 - 107 - Quorum)

Members Present: Dr. James C. Bradford (chairman)

Gloria Martin (vice chairman)

Robert Gay (secretary)

Emilie Staton (registrar)

Janet Lipscomb (Assistant Registrar)

2. Approval of Minutes: Regular Meeting – March 3, 2021 with a notation

Pertaining to the Risk Limiting Audit Results of February 25, 2021

a. Motion of approval by: Gloria Martin Seconded by: Robert Gay
Approved Unanimous

b. The Risk Limiting Audit was completed on February 25, 2021 with no errors on
Presidents Election of 2020

Motion of approval by: Robert Gay Seconded by: Gloria Martin

Approved Unanimous

3. Certification of June 9, 2021 Primary: The results of the Electoral Board Canvas
did not identify any errors (State Law 24.2-671)

Motion of approval by: Robert Gay Seconded by: Gloria Martin

Approved Unanimous

Law 4. Registrar Evaluation: The total process of the Registrars Review and Evaluation was
completed and submitted to the State Board of Elections as required by State
24.2-109.1

Motion of approval by: Gliria Martin Seconded by: Gloria Martin

Approved Unanimous and discussed with the Registrar

5. Evaluate Election Personnel: There were no records of complaints concerning the Officers of Elections or conduct of the process

It was noted that three people requested that they be considered as future Election Officials

6. Adjournment: Motion to Adjourn by: Robert Gay Seconded by Gloria Martin

Approved Unanimous

Things to Remember:

- A: 1. Training of Election Officers by the Registrar and Board Members not less than three days or more than 30 days before each election(State Law 24.2-115).
2. Electoral Board Training: Each member of the Electoral Board shall attend a training program provided by the State Board June 29, 2021 (State Law 24.2-106.d)
- B. November 2, 2021 – Governor, Lt. Governor, Attorney General, State Delegate, State Senator, Constitutional Officers, Treasurer, Commissioner of Revenue, Commonwealth Attorney, City Sheriff, Mayor, three regular and one special City Council members, and four School Board Members.
- C. L and A Equipment testing, and certification - at least 30 days before the November 2021 Election (State Law 24.2-632)
- D. Security/Health Plan - Chairman will review polling place Health/Security plan with the Sheriff, Police Chief, and Commonwealth Attorney 10/14 days before November 2021 Election

Note: All meetings shall be conducted in accordance with the Freedom of Information Act (Reference: State Law 24.2-107 and 2.2-3707)

Submitted by: Robert Gay