

Buena Vista Electoral Board  
2039 Sycamore Avenue  
Buena Vista, Virginia 24416  
Regular Meeting Minutes  
Wednesday  
March 2, 2022  
10:00 am

1. Call to Order - (Reference State Law 24.2 - 107 - Quorum)

Members Present: James C. Bradford (chairman)  
Gloria Martin (vice chairman)  
Robert Gay (secretary)  
Emilie Staton (registrar)

2. Election of Board Officers: Chairman-Vice Chairman-Secretary, Effective  
March 1, 2022 to February 28, 2023

Robert Gay nominated James Bradford for Chairman and seconded by Gloria Martin.  
Passed Unanimous

James Bradford nominated Gloria Martin for Vice Chairman and seconded by Robert Gay  
Passed Unanimous

James Bradford nominated Robert Gay for Secretary and seconded by Gloria Martin  
Passed Unanimous

3. Approval of Minutes: Regular Meeting- Feb 1, 2022,  
Special Meeting February 7, 2022

Robert Gay moved for Approval, Seconded by Gloria Martin.  
Passed Unanimous

4. Appoint Officers of Election for the period March 1, 2022 to February 28,  
2023.(Reference State Law 24.2.115) (see provided list:)

Robert Gay moved for Approval of provided list, Seconded by Gloria Martin.  
Passed Unanimous

5. No Definite Legislation updates at this time.

10:34 AM, Robert Gay moved to Adjourn, Seconded by Gloria Martin

Passed Unanimous

Activities/Dates to Remember:

- A: Training of Election Officers by the Registrar and Board Members not less than three days or more than 30 days before each election (State Law 24.2-115).
- B. November 8 Election
- C. November 9, Electoral Board meets to Certify Election Results and Provisional Ballots.
- D. November 11, Electoral Board meets to Certify Absentee Ballots.
- E. June, Electoral Board and Registrar Training. (Reference State Law 24.2.106D)
- F. Election Machine Testing and Certification at least 30 days before the Election. (Reference State Law 24.2.632)
- G. Schedule-Election Day Security- Chairman will visit Polling Places security with Commonwealth Attorney, Chief of Police and City Sheriff.

Note: All meetings shall be conducted in accordance with the Freedom of Information Act (Reference: State Law 24.2-107 and 2.2-3707)

Submitted By: Robert D. Gay (Secretary)

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