

BUENA VISTA ELECTORAL BOARD

2039 Sycamore Avenue

Buena Vista, VA 24416

Meeting

Thursday January 11, 2024

11:00 AM

1. Call to Order—Quorum—100% Board Members Present; Dennis Hawes (chr.), Robert Gay (v.Chr.), Steve Baldrige (replacing James Bradford), and Emilie Staton (Registrar), and Janet Clark (Deputy GR) – Reference State Law 24.2-1-7
2. Recognize new Electoral Board appointment of Steve Baldrige—January 1, 2024 to December 31, 2027 – State Law 24.2:106
3. Elect Board Officers—Chairman Dennis Hawes, Vice Chairman Robert Gay, and Secretary Steve Baldrige for the period January 1, 2024 to December 31, 2024 – Reference State Law 24.2:106
4. Approval of Minutes – November 8, 2023 regular meeting, and October 12, 2023 regular meeting (Steve Baldrige abstained, but motion carried)
5. Appointment of Officers of Election for period March 1, 2024 through February 28, 2025 – Reference State Law 24.2-625.1-D

First Precinct: Rachel Jones (R)

Carl Furler (R)

Marnie Mikels (D)

Claudette Worley (D)

Brenda Montgomery (R)

Sandra Mohler (NP)

*Mary Lee Huffman (D)

Second Precinct: Rita Carter (D)

Carolyn Steward (R)

Gloria Wright (D)

Jennie Desantis (D)

Sherri Wheeler (NP)

Nancy Sika (R)

Teresa Markham (R)

Note: Pat Beard removed from First Precinct

6. Discuss procedures for processing of absentee ballots. Motion carried that the budget shall include presence of a third Election Official to open and verify machines are running before opening ballots. The procedure shall include 1.

- Verify batteries are in machines, 2. Plug in machines to recharge immediately thereafter.
7. Other Items—discussed city, state and parties coverage of budgets, copy machine/printer will be next major purchase for budgeting, security of votes plan may need to include Emilie training Electoral personnel on how to move machines to upper floor if flood waters are rising
 8. Upcoming Events:
 - A. Election Machines testing and certification on 12 January 2024 (at least 30 days prior to the next election as per State Law 24.2-632)
 - B. Final Budget Proposal due to City Manager before 1 March 2024
 - C. Training for Electoral Board Members—Steve doing “Bootcamp” training on 3 February, Mandatory Training in June 2024
 - D. March Primaries
 - E. June Primaries
 9. Meeting Adjourned

Minutes submitted by: Steve Baldrige, Board Secretary

NOTE: All meetings shall be conducted in accordance with the Freedom of Information Act (Reference State Law 24.2-107 and 2.2-3707)

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